

JANUARY 5, 2026
 ORGANIZATIONAL MEETING
 WEB SITE <http://macedontown.net>

The Organizational Meeting of the Town Board of the Town of Macedon held January 5, 2026 at the Town Complex, 32 Main Street, in the Town of Macedon was called to order by Supervisor Kim V. Leonard at 5:30 p.m.

Pledge of Allegiance.

Upon Roll Call, the following members of the Board were

Present:

Councilperson	Bruce Babcock
Councilperson	Dianne Dorfner
Councilperson	Jeremy LaMarti
Councilperson	David Maul
Supervisor	Kim Leonard

Absent:

Also Present:

Town Clerk	Karrie Bowers
Highway Superintendent	Christopher Countryman

****Oath of Office for Councilperson Jeremy LaMarti**

RESOLUTION NO. 1 (2026) STANDING RULES OF THE BOARD

RESOLVED that the proposed Standing Rules submitted to this Board and this day presented for action, be and hereby are adopted as the Standing Rules of the Board until rescinded, subject to amendments thereafter duly adopted.

<u>RULES OF ORDER 1</u>	Regular Meetings
	Regular meetings, typically beginning at 7:00 p.m., will be held according to a schedule approved at the Organizational Meeting.
2	Special Meetings
	Special meetings will be held at the call of the Supervisor or upon request of two or more voting Town Board Members.
3	Place of Meetings
	Unless otherwise noted, all meetings will be held in the Town Hall.
4	Quorum
	Members convening, including video conferencing, possessing more than 50% of the board's voting power, shall constitute a quorum for the transaction of business. If a quorum is not convened within 45 minutes after the time set for a meeting, the members shall adjourn. The council must notify the Supervisor prior to any absence.
5	Presence of Legal Counsel
	Unless excused by the Supervisor or Acting Chair, Legal Counsel shall be present during all meetings.
6	Acting Chair
	In the absence of the Supervisor, the Deputy Supervisor or other designee will preside.
7	Order of Business
	1. Call to order 2. Pledge of Allegiance 3. Roll Call 4. Approval of prior minutes 5. Reports from Departments, Committees, Boards 6. Correspondence, Public Comment 7. Old Business 8. New Business 9. Approval of bills 10. Adjournment
8	Roll Call
	On Roll Call, the Town Clerk shall record each member present or absent by name. Further, the clerk shall record the subsequent arrival or departure of any board member during the course of each meeting
9	Approval of Previous Minutes
	Minutes of any previous meeting will not be read aloud, unless requested by any Town Board member, but will be subject to approval by motion, second, and vote.
10	Payment of Claims
	On the first & second regular meetings of each month, the Town Clerk will present to the Board all claims to be audited and coded by the fund. Each member of the Board will review all claims. By motion, second, and vote, the board will authorize the Town Clerk to issue a warrant to the Supervisor for payment of the aggregate abstract.

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11	Visitors
At all regular meetings, comments from visitors will be permitted during the appropriate order of the meeting, and otherwise as permitted by the Supervisor or majority of the Board.	
12	Communications
All communications to the Board not included as another agenda item may be read to the Board by the Town Clerk or Supervisor.	
13	Reports
Reports from Departments, Committees, Boards, and Commissions may be presented to the Town Board for review at each regular meeting according to their individual publication schedules.	
14	Resolutions & Motions
All business will be acted upon in the form of resolutions, which must be brought by motion and second before the discussion. A resolution may be withdrawn before action is taken, by an agreement of the members who motioned and seconded the resolution.	
15	Agenda
The Supervisor shall prepare a statement of the order of business for each meeting. The submission deadline (for topics to be heard at the next scheduled board meeting) shall be the close of business on the Wednesday of the preceding week. The agenda shall be posted on the town website no later than three calendar days prior to the meeting.	
16	Amendments to the Rules
These rules of order shall be amended only by a majority vote of the Board and only after ten days' notice, which notice shall be in writing and be filed with the Clerk and shall specify the particulars of such proposed amendments.	
17	Suspension of Rules
Any rule may be suspended by the <i>unanimous</i> consent of the members present, but the suspension of the such rule shall apply only to those matters which shall be before the Board <i>at the time of such suspension</i> .	
18	Voting Requirement
Every member present when a motion is stated shall vote thereon, unless he is directly interested in the motion, in which case, if he chooses, he may abstain from voting. Each member who abstains may make a brief verbal statement of the reason.	
19	Tabling a Motion
A motion to adopt a resolution is normally followed by a second and a vote. Instead, that pending motion may be <i>tabled</i> (or <i>placed on the table</i>), which causes the suspension of consideration of that motion. That tabled motion may subsequently be <i>un-tabled</i> (or <i>taken off the table</i>) to resume consideration. Either tabling or un-tabling a motion requires a second and a majority vote of the Board.	
20	Postponing a Motion
A motion to adopt a resolution is normally followed by a second and a vote. Instead, that pending motion may be <i>postponed</i> to a specific date or time, provided that the delay does not make the motion moot. Postponing a motion requires a second and a majority vote of the Board.	
21	Speaking
(a) While a member is speaking, no other member shall entertain any private discourse. (b) Persons not members of the Board may (by consent of the Supervisor or majority of the Board) be permitted to speak in regard to matters pending before the Board.	
22	Required Ayes and Nays
The ayes and nays shall be taken by vote on any resolution appropriating or disbursing monies, confirming reports of committees, making appointments, and upon any other motion or resolution when demanded by any member of the Board or indicated on the written resolution.	
23	Order of Voting
The order of voting shall be either alphabetical or reverse alphabetical, with the exception of the Supervisor, who shall always vote last.	
24	Special Committees
Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered or directed by a majority of the Board, be appointed by the Supervisor subject to confirmation by the Board. The period of time that a special committee appointment shall remain in effect shall be designated when the committee is created.	
25	Executive Session
On motion of any member, duly seconded and carried by a majority vote, the Board shall go into executive session, presided over by the Supervisor during which time legally permitted matters may be discussed and debated, but no action may be taken thereon by motion or resolution, except as permitted by law. Only voting members of the Board shall participate in the executive session and such other persons may be invited into the session as may be necessary.	

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26	Minutes
The minutes of the Board shall be produced by the Town Clerk on or before the next regular meeting of the Board. The minutes (in their unapproved form) shall be delivered to the town website as soon as practical.	
27	Expenditure of Town Funds
Any expenditures not specifically identified in the Town Budget are <i>not authorized</i> until and unless pre-approved by the Town Supervisor.	
28	Other Questions
All questions not covered by the rules shall be decided according to the generally prevailing rules of parliamentary procedure.	

MOTION BY MAUL, SECONDED BY LAMARTI
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 2 (2026) EMPLOYMENT POLICY

BE IT RESOLVED that the following Employment Policy adopted by the Town of Macedon August 26, 1993 remains in effect.

1. No person shall be hired, transferred, promoted, or continue in a Town position that would create a supervisor/subordinate relationship between relatives and or intimate partners.
2. For the purposes of this policy, the term "relatives" shall be defined to include a spouse, parent, step parent, son, daughter, step son, step daughter, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, daughter-in-law or son-in-law. The term intimate partner shall be defined as emotional connectedness, regular contact, ongoing physical contact and/or sexual behavior, identity as a couple, familiarity and knowledge about each other's lives.

MOTION BY MAUL, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 3 (2026) DRUG-FREE WORK PLACE POLICY

The Town Board at the Town of Macedon does not permit the consumption, sharing and/or selling, use, and/or possession of illegal drugs, counterfeit, designer drugs, alcoholic beverages, or marijuana in the workplace, or when the effects of such drugs may impair an employee's job performance. The inappropriate use of prescription and over-the-counter drugs shall also be disallowed. The Town Board shall maintain a drug-free workplace in accordance with the Drug-Free Workplace Act of 1985.

The Town Supervisor or her designee shall establish a drug-free awareness program informing employees of the dangers of drug abuse in the workplace and establish a policy maintaining drug-free workplace Information about any drug and alcohol counseling and/or rehabilitation about any drug and alcohol counseling and/or rehabilitation programs shall be made available to employees. Data will also include the range of penalties, consistent with local, state, and federal law, up to and including termination of employment and referral for the prosecution that will be imposed on employees who have transgressed the terms of this policy. Confidentiality shall be maintained as required by state and federal law.

Each employee shall be given a copy of this policy and annually acknowledge receipt of said policy. The workplace is defined as any site on town property, at town-sponsored activities, or any place in which an employee is working within the scope of his or her employment or duties. Each employee, as a condition of employment, shall agree to abide by the terms of this policy and shall also notify the Town Supervisor or his designee of any criminal drug statute convictions for a violation occurring in the workplace within five (5) days of such conviction. The Town Board may choose to initiate disciplinary action against any employee violating this policy. Options at the discretion of the Town Board may range from counseling to termination and may require the employee's satisfactory participation in an approved drug abuse assistance or rehabilitation program.

The Town Supervisor shall notify the New York State Emergency Management Office in writing within (10) calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Such notice shall include the position/title of the employee and the federal identification number at the Town of Macedon.

MOTION BY BABCOCK, SECONDED BY MAUL
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

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RESOLUTION NO. 4 (2026) ABSENCES REPORTED

RESOLVED that all Department Heads will be responsible for their employees regarding any and all absences and be it further

RESOLVED that ALL DEPARTMENT HEADS will report their absences directly to the Clerk to the Supervisor by 9:15 a.m. and be it further

RESOLVED the Board hereby directs that each employee submit their sick leave and vacation time on or before the 15th of the following month and be it further

RESOLVED that the Board requests all employees submit vacation requests to their department head at least 30 days prior to the request.

MOTION BY BABCOCK, SECONDED BY LAMARTI

ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 5 (2026) OVERTIME AUTHORIZATION

BE IT RESOLVED that the following individuals, as Town Officials or Budget Directors, are entitled to authorize overtime to employees who have engaged in authorized work beyond the normally scheduled work period. Overtime pay is defined by any hours or parts of hours worked and is to be compensated at a rate either determined by a collective bargaining agreement or by statute:

- Kim Leonard, Supervisor
- Chief of Police, Adam Husk, Macedon Police Department
- Christopher Countryman, Highway Superintendent
- Michael Bueg, Building, Grounds & Parks

BE IT FURTHER RESOLVED that the above-named individuals are not authorized to exceed the budget allocation designated for overtime without prior approval of the Town Board unless an emergency or contingency occurs necessitating such overtime. Should this happen, the above-named individuals should make every effort to inform the Board and the Supervisor as soon as practicable.

MOTION BY LAMARTI, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 6 (2026) 2026 DESIGNATIONS

RESOLVED that the following designations are approved:

1. Legal Newspaper – Times of Wayne County
2. Bank Depositories – JP Morgan Chase, Lyons National Bank, Genesee Regional Bank, Community and M&T Bank.
3. Supervisor authorized to deposit Town funds in Certificate of Deposit and money market
4. Town Board Meetings to be held on the 2nd and 4th Thursdays @ 7:00 p.m. except as amended
5. Mileage paid to Town employees on official Town business at \$.72.5 per IRS rate
6. Highway Superintendent authorized to purchase of tools, tires, and equipment at a price not to exceed \$3,000.
7. Supervisor authorized to make application to NYS Division for Youth.
8. Town Clerk is directed to make a master schedule for the year 2026 (per attachment)
9. Set a regular 40-hour week for Highway employees. Individual rates are to be determined by Highway Superintendent and approved by Town Board.

All Town Offices will be open:

January – June, September – December ;
Monday - Friday 9 a.m. – 4:30 p.m.

July & August 1/2hr lunches;
Monday 8:00-5:00 pm
Tuesday-Thursday 8:00 – 4:30 pm

10. In the designation of full-time and part-time the Town will adhere to Civil Service Rules.

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The following days will be 14 paid holidays for full-time Town employees:

New Year's Eve Day	Thursday	January 1, 2026
Martin Luther King Day	Monday	January 19, 2026
President's Day	Monday	February 16, 2026
Good Friday	Friday	April 3, 2026
Memorial Day	Monday	May 25, 2026
Juneteenth	Friday	June 19, 2026
Labor Day	Monday	September 7, 2026
Indigenous Day	Monday	October 12, 2026
Election Day	Tuesday	November 3, 2026
Veterans Day	Wednesday	November 11, 2026
Thanksgiving Day	Thursday	November 26, 2026
Thanksgiving Day After	Friday	November 27, 2026
Christmas Eve	Thursday	December 24, 2026
Christmas Day	Friday	December 25, 2026
*New Year's Day	Friday	January 1, 2027

(ON 2027 CALENDAR)

- 11. No appointment shall be made to fill a new or vacant position of employment, including any new position established in the most recent Town budget, without prior authorization by the Town Board. Further, no advertisement for such positions shall be permitted unless authorized by resolution of the Town Board.
- 12. The Town Board recognizes MPA, INC. (Macedon Police Association Inc.) as the bargaining unit of the police officers.
- 13. The Town Board recognizes the Highway Teamsters 118 bargaining unit of the Macedon Highway.

MOTION BY MAUL, SECONDED BY BABCOCK
ROLL CALL VOTE: BABCOCK AYE, DORFNER ABSTAIN, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 7 (2026) BLANKET PROTECTION BOND

WHEREAS the Town of Macedon has procured a Public Employees Blanket Protection Bond issued by National Grange Mutual providing faithful performance blanket position bond coverage for all Town officers and employees with a limit of \$25,000 per officer or employee, the tax collector at the level of \$500,000, the Bookkeeper \$150,000, now, therefore, be it

RESOLVED that the Town Board of Macedon hereby approves such bond as to its form, manner of execution, and sufficiency of the surety and accepts said bond in lieu of any individual official undertaking required by law for any Town officer or employee.

MOTION BY MAUL, SECONDED BY BABCOCK
ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 8 (2026) INVESTMENT POLICY ESTABLISHED

WHEREAS it is a requirement of the New York State Department of Audit and Control for governing boards to establish an investment policy to provide a means for communicating intentions and to facilitate adequate accounting and administrative control over execution, accounting, and reporting investment transactions.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby adopts the Investment Policy (copy attached) for the Town of Macedon monies.

MOTION BY BABCOCK, SECONDED BY MAUL
ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 9 (2026) PROCUREMENT POLICY

**TOWN OF MACEDON
PROCUREMENT POLICY**

WHEREAS, SECTION 104-b of the General Municipal Law provides that, in the case of goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding, the governing board of every political subdivision and any district therein, by resolution, shall adopt internal policies and procedures governing all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of section one hundred three of this article or of any other general, special or local law, and

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WHEREAS, the Town has adopted such internal policies and procedures governing the procurement of goods and services not required to be bid, and

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, SECTION 104-b (2) (g) of the General Municipal Law provides that such policy " set forth any circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the political subdivision or district therein, and

WHEREAS, the Town Board has previously identified legal and engineering services as circumstances where the solicitation of alternative proposals or quotations will not be in the best interest of the town, and

WHEREAS, SECTION 103(3) of the General Municipal Law has been amended to allow the town to piggy back on County Contracts without the necessity of bidding where such contracts contain the language provided in the General Municipal Law, and

WHEREAS, SECTION 9-103 (1) of the New York Energy Law provides:

Notwithstanding any other provision of law, any agency, municipality, or public authority, in addition to existing powers, is authorized to enter into energy performance contracts of up to thirty-five years duration, provided, that the duration of any such contract shall not exceed the reasonably expected useful life of the energy facilities or equipment subject to such contract.

WHEREAS, procurement of such energy performance contracts may be by requests for proposals, and

WHEREAS, the County of Wayne has received and evaluated requests for proposals for certain energy performance contracts which requests for proposals and contracts awarded contain the piggy back language and meet the requirements of General Municipal Law 103(3), and

WHEREAS, the Town Board has identified such energy performance services contracted for by the county pursuant to requests for proposals as a circumstance where it is not in the best interest of the town to solicit alternate proposals or quotations,

WHEREAS, comments have been solicited from all officers in the Town involved in the procurement process, now, therefore, be it

RESOLVED, that the Town of Macedon does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

1. Every purchase made will be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; certain municipal hospital purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts; and surplus and second-hand purchases from another government entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, or a memo from the purchaser detailing the circumstances which led to an emergency purchase.

2. All goods and services, except those goods and services purchased through a county or state contract, from agencies for the blind or severely handicapped, from correctional institutions or purchases pursuant to subdivision 6 of this policy will be secured by use of written requests for proposals, written quotations, verbal quotation, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided.

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3. The following method of purchase will be used in order to achieve the highest savings, except purchase contracts under \$20,000 and public works contracts under \$35,000; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and county contracts; or purchases pursuant to subdivision 6 of this policy:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
Up to \$499	Discretion of the purchaser
\$500 - \$1,999	3 verbal quotations
\$2,000 - \$19,999	3-written/fax quotations or written request for proposals

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
Up to \$249	Discretion of the purchaser
\$250 - \$2,999	2 verbal quotations
\$3,000 - \$9,999	3 -written/fax quotations
\$10,000 - \$35,000	3-written/fax quotations or written request for proposals

A good faith effort shall be made to obtain the required number of alternate proposals. If the purchaser is unable to obtain the required number of alternate proposals, the purchaser will document the attempt made at obtaining the proposals. But, in no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each quotation or request for proposals taken in connection with each procurement.
5. Documentation and an explanation are required whenever a contract is awarded to other than the lowest best value responsive and responsible bidder or offerer. This documentation will include an explanation of how the award will achieve savings. The purchaser will be responsible for determining if the bidder is best value/responsible.
6. This policy shall go into effect upon the filing of the Best Value Purchasing Local Law with the Secretary of State and said policy will be reviewed annually.
7. In the following circumstances it is not in the best interests of the Town of Macedon to solicit quotations or document the basis for not accepting the lowest bid. In these circumstances, the individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, moral worth, and the ability to have a close relationship with the governing body. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of the services are such that they do not readily lend themselves to competitive procurement procedures. The citizens of the municipality deserve the benefit of expertise in these types of services as it may ultimately save the taxpayers money.
- a. Services of an attorney;
 - b. Services of a physician;
 - c. Technical services of an engineer engaged to prepare plans, maps and estimates;
 - d. Securing insurance coverage and/or services of an insurance broker;
 - e. Services of a certified public accountant;
 - f. Investment management services;
 - g. Printing services involving extensive writing, editing or art work;
 - h. Management of municipally owned property; and
 - i. Computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software. In addition, in the following situations it is not in the best interests of the municipality to secure alternate proposals because of the time required and type of purchase:
 - j. Emergency purchases pursuant to Section 103(4) of the General Municipal Law;
 - k. Purchases of surplus and second-hand goods pursuant to Section 103(6) of the General Municipal Law; and
 - l. Purchases under \$100.
 - m. This policy shall go into effect January 1, 1992 and will be reviewed annually.

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BE IT RESOLVED, pursuant to the authority granted to the Town of Macedon by Section 104-b (2) (g) that requests for proposals for energy performance contracts solicited and awarded by the County are identified as a circumstance where it is not in the best interest of the town to solicit alternative proposals or quotations, where the County of Wayne as properly solicited such proposals and both the solicitation and contract entered into, if any, contain a provision allowing piggybacking in which case, so long as the other conditions of General Municipal Law 103 (3) are met, the Town may piggyback on either the request for proposal, the contract or both.

MOTION BY MAUL, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI ABSTAIN, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 10 (2026) DEVELOPER CHARGES

RESOLVED that any appropriate charges shall be charged back to the developer – the Building Department is directed to utilize a form contract to implement this resolution.

MOTION BY LAMARTI, SECONDED BY BABCOCK

ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 11 (2026) APPOINTMENTS

RESOLVED that the Board acknowledges and approves the following appointments:

Ambulance

Director of EMS	Paul Harkness
Ambulance EMT-B/Assistant Director	Sandy Farbizio
Ambulance EMT-P	Christopher House
Ambulance EMT-P	Vacant
Ambulance EMT-B	Kristen Ferguson
Ambulance EMT-B	Jessica Bongard
Ambulance EMT-B	Leeland Catteau

Assessing

Assessor	Stephanie Holtz
Assessor Clerk	Amy Tusch
Assessment Counsel	Barclay Damon, LLP
Assessment Counsel	AJ Villani PC

Boards

Assessing Review Board Member-5 Yr.	Kenyon Jones
Assessing Review Board Clerk	Amy Tusch
Planning Board – 7 Yr.	Kevin Rooney
Zoning Appeals Board – 5 Yr.	Michael Mosher

Building/Zoning/Code Enforcement

Town Engineer/CEO/Building Inspector	Scott Allen
Fair Housing Officer	Scott Allen
Storm Water Management Officer	Scott Allen
Sewer Superintendent	Scott Allen
Code Enforcement Officer	Robert Brady
Building Inspector	John Jenkins
Town Engineer/Building/CEO Clerk	Stacy Nisbet

Highway

Highway Superintendent	Christopher Countryman
Highway Clerk	Elisa Friedl
Highway	Joseph Cavallaro
Highway	James Ellis
Highway	D. Paul Everdyke
Highway	Tyler Jeffers
Highway	Brian Learn
Highway	Andrew Moline
Highway	Daryl Quigley
Highway	Gary Wright

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Justice

Justice	Ronald Reinstein
Justice	Lon Sanford
Justice Clerk	Marcia Allen
Justice Clerk	Barbara LaBrake

Town Clerk

Records Management Officer	Karrie Bowers
Registrar of Vital Statistics	Karrie Bowers

Town Clerk designates:

Jean Keukelaar

Deputy Town Clerk

Police

Police Chief	Adam Husk
Police Sergeant	Ross Younglove
Police Property Clerk	Michelle Higgins
Police Officer	Matthew Balch
Police Officer	Jennifer Lloyd-Hutchinson
Police Officer	Jacob Smith
Police Officer	Rick Halverson
Police Officer	Scott Carr
Police Officer	Andrea Knapp
Police Officer	Richard LaMark
Police Officer	William Murray
Police Officer	Brian Parkison
Police Officer	Brian Ritchie
Police Officer	Nash Ritz
Police Officer	Christopher Tyndall

Crossing Guard	Earl Hinkson
Crossing Guard	Deborah Franco
Chaplain – Public Safety Building	David Prince

Buildings & Ground/Parks/Cemeteries & Sidewalks

Buildings & Ground/Parks	Michael Bueg
Buildings & Grounds/Parks	Peter Knapp
Buildings & Grounds/Parks	Noah Clocksin

Recreation

Recreation Assistant	Dale Budziszewski
Sr. Citizen Trip Director	Janet Woodard

Office of the Supervisor

Deputy Supervisor	David Maul
Bookkeeper	Samantha Floyd
Clerk to the Supervisor	Christine Grosodonia
Dog Control Officer	Mark Plyter
Historian	Linda Braun
Legal Counsel	Barclay Damon, LLP
Legal Counsel	AJ Villani PC

Supervisor Liaison Appointments

Liaison

Dianne Dorfner

 Jeremy LaMarti

 David Maul

Area of Operation

Highway, Assessing Review Board, Fire, Zoning Board of Appeals, Library
 Buildings & Zoning, Master Plan, Insurance, Court
 Accounting, Assessor, Buildings, Grounds & Parks, Technology, Recreation, WMNY Board, Sewer

Bruce Babcock

Ambulance, Police, Planning Board

Kim Leonard

Accounting, Ambulance, Building/Zoning Office, Fire, Highway, Human Resources, Police Commissioner, Town Clerk, Sewer, Waste Management

Capital Projects

Kim Leonard, Scott Allen, Chris Countryman

MOTION BY BABCOCK, SECONDED BY LAMARTI
 ROLL CALL VOTE: BABCOCK AYE, DORFNER NAY, LAMARTI ABSTAIN, MAUL AYE, LEONARD AYE, MOTION CARRIED

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AMENDED CHANGES
 MOTION BY BABCOCK, SECONDED BY LAMARTI
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 12 (2026) 2026 SALARY SCHEDULE

RESOLVED that the following salary schedule is established for the calendar year 2026

PERSON	ROLE	FT?	Frequency	Amt. per pay (or per hour)	Annualized Amount
			Biweekly	\$ 39.00	per hour
House, Christopher	Ambulance ALS		Biweekly	\$ 39.00	per hour
Farbizio, Sandy	Ambulance AsstDir, BLS	FT	Biweekly	\$ 2,400.00	62,400
Bongard, Jessica	Ambulance BLS		Biweekly	\$ 30.00	per hour
Catteau, Leeland	Ambulance BLS		Biweekly	\$ 30.00	per hour
Ferguson, Kristen	Ambulance BLS		Biweekly	\$ 30.00	per hour
Harkness, Paul	Ambulance Director	FT	Biweekly	\$ 4,423.08	115,000
Plyter, Mark	Animal Control		Monthly	\$ 19.46	per hour
Reid, John	ARB Chair		Once	\$ 739.00	739
VACANT	ARB Clerk		Once	\$ 413.00	413
Bowers, Paul	ARB Member		Once	\$ 662.00	662
Jones, Kenon	ARB Member		Once	\$ 662.00	662
Vacant	ARB Member		Once	\$ 662.00	662
Ramos, Harry	ARB Member		Once	\$ 662.00	662
Holtz, Stephanie	Assessor	FT	Biweekly	\$ 2,639.38	68,624
Tusch, Amy	Assessor Clerk	FT	Biweekly	\$ 1,665.62	43,306
Conklin, Patty	Bookkeeping		Biweekly	\$ 1,182.69	30,750
Floyd, Samantha	Bookkeeping	FT	Biweekly	\$ 1,998.77	51,968
Jenkins, John	BZ Bldg Insp PT		Biweekly	\$ 844.62	21,960
Nisbet, Stacy	BZ Clerk	FT	Biweekly	\$ 1,738.69	45,206
Allen, Scott	Engr, Bl, Drainage; WCPB	FT	Biweekly	\$ 4,092.88	106,415
Brady, Robert	BZ: Code Enforcement		Biweekly	\$ 1,141.58	29,681
Maul, David	Councilman; Deputy Supv.		Monthly	\$ 996.67	11,960
Babcock, Bruce	Councilman		Monthly	\$ 776.75	9,321
Dorfner, Dianne	Councilperson		Monthly	\$ 776.75	9,321
LaMarti, Jeremy	Councilman		Monthly	\$ 776.75	9,321
Allen, Marcia	Court Clerk	FT	Biweekly	\$ 1,774.04	46,125
LaBrake, Barb	Court Clerk	FT	Biweekly	\$ 1,774.04	46,125
Reinstein, R.	Court Justice		Biweekly	\$ 1,124.77	29,244
Sanford, L.	Court Justice		Biweekly	\$ 1,124.77	29,244
Carr, Scott	Court- Bailiff		Biweekly	\$ 32.63	per hour
Fosdick, Brad	Court- Bailiff		Biweekly	\$ 32.63	per hour
Ritchie, Brian	Court- Bailiff		Biweekly	\$ 32.63	per hour
Franco, Deborah	Crossing Guard Gananda		Monthly	\$ 721.25	8,655
Hinkson, Earl	Crossing Guard Macedon		Monthly	\$ 721.25	8,655
Friedl, Elisa	Highway Clerk	FT	Biweekly	\$ 1,665.62	43,306
Ellis, James	Highway Foreman	FT	Biweekly	\$ 36.33	per hour
Cavallaro, Joseph	Highway FT	FT	Biweekly	\$ 26.01	per hour
Everdyke, D. Paul	Highway FT	FT	Biweekly	\$ 36.41	per hour
Jeffers, Tyler	Highway FT	FT	Biweekly	\$ 24.97	per hour
Learn, Brian	Highway FT	FT	Biweekly	\$ 26.01	per hour
Moline, Andrew	Highway FT	FT	Biweekly	\$ 26.01	per hour
Quigley, Daryl	Highway FT	FT	Biweekly	\$ 36.41	per hour
Wright, Gary	Highway FT	FT	Biweekly	\$ 36.41	per hour

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Johnston, James	Highway Seas PT		Biweekly	\$ 20.03	per hour
Countryman, Chris	Highway Superintendent	FT	Biweekly	\$ 3,447.81	89,643
Braun, Linda	Historian		Monthly	\$ 371.33	4,456
Clocksinn, Noah	Parks	FT	Biweekly	\$ 23.05	per hour
Knapp, Peter	Parks	FT	Biweekly	\$ 25.55	per hour
Bueg, Michael	Parks DH	FT	Biweekly	\$ 2,900.12	75,403
Merritt, Stash	Parks PT Seasonal		Monthly	\$ 18.21	per hour
Airy, Suzanne	PB		Monthly	\$ 196.25	2,355
Allen, P. Douglas	PB		Monthly	\$ 196.25	2,355
Graf, Mark	PB		Monthly	\$ 196.25	2,355
Rooney, Kevin	PB		Monthly	\$ 196.25	2,355
Share, Richard	PB		Monthly	\$ 196.25	2,355
Whitney, Greg	PB - Chair		Monthly	\$ 301.33	3,616
Bartels, Mert	PB V-Chair; WC Liaison		Monthly	\$ 196.25	2,355
Halvorsen, Rick	Police (GCSD SLO)		Biweekly	\$ 36.00	per hour
Husk, Adam	Police Chief	FT	Biweekly	\$ 4,423.08	115,000
Higgins, Michelle	Police Clerk & Cleaner	FT	Biweekly	\$ 1,898.92	49,372
Knapp, Andrea	Police FT	FT	Biweekly	\$ 43.75	per hour
LaMark 111, Richard	Police FT	FT	Biweekly	\$ 43.75	per hour
Lloyd-Hutchinson, Jennifer	Police FT	FT	Biweekly	\$ 43.75	per hour
Parkison, Brian	Police FT	FT	Biweekly	\$ 43.75	per hour
Ritz, Nash	Police FT	FT	Biweekly	\$ 43.75	per hour
Tyndall, Christopher	Police FT	FT	Biweekly	\$ 43.75	per hour
VACANT as of now	Police FT INVST	FT	Biweekly	\$ 3,863.19	100,443
Younglove, Ross	Police FT SGT	FT	Biweekly	\$ 48.29	per hour
Balch, Matthew	Police PT		Biweekly	\$ 36.00	per hour
Helfer, J.	Police PT		Biweekly	\$ 36.00	per hour
Murray, William	Police PT		Biweekly	\$ 36.00	per hour
Budziszewski, Dale	Rec Director FT	FT	Biweekly	\$ 2,300.35	59,809
Backus, Nicole	Rec: Camp Counselor			\$ 18.54	per hour
Ensign, Aiden	Rec: Camp Counselor			\$ 18.00	per hour
Ensign, Sadie	Rec: Camp Counselor			\$ 19.09	per hour
Fedor, Andon	Rec: Camp Counselor			\$ 18.00	per hour
Fedor, Avery	Rec: Camp Counselor			\$ 18.00	per hour
Leone, Derek	Rec: Camp Counselor			\$ 16.50	per hour
Mornagui, Nadine	Rec: Camp Counselor			\$ 16.50	per hour
Patnode, Nick	Rec: Camp Counselor			\$ 19.09	per hour
Ryan, Ian	Rec: Camp Counselor			\$ 16.50	per hour
Thomas, Branden	Rec: Camp Counselor			\$ 16.50	per hour
Crandall, Isabella	Rec: Camp Ld Counslr		Biweekly	\$ 19.48	per hour
Waite, Kaitlyn	Rec: Camp Ld Counslr		Biweekly	\$ 20.66	per hour
Ross, Madison	Rec: Summer Camp Dir		Biweekly	\$ 25.56	per hour
Eakins, Ella	Rec: Tennis Coord		Biweekly	\$ 18.45	per hour
Maul, Lorie	Receiver of Taxes		Monthly	\$ 983.42	11,801
Leonard, Kim	Supervisor	FT	Biweekly	\$ 2,691.31	69,974
Grosodonia, Christine	Supervisor's Clerk	FT	Biweekly	\$ 2,192.73	57,011
Keukelaar, Jean	Town Clerk-Deputy	FT	Biweekly	\$ 1,665.62	43,306
Bowers, Karrie	Town Clerk; Rgtr; Records	FT	Biweekly	\$ 2,334.27	60,691
Brunix, David	ZBA		Monthly	\$ 60.25	723
Frey, Brian	ZBA		Monthly	\$ 60.25	723
Polvino, David	ZBA		Monthly	\$ 60.25	723
Santovito, Ronald	ZBA		Monthly	\$ 60.25	723
Mosher, Michael	ZBA- Chair		Monthly	\$ 66.42	797

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Veterans				
Veteran Services (1)*			Annually	\$250
Seniors Citizen				Pd by voucher

MOTION BY MAUL, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER NAY, LAMARTI ABSTAIN, MAUL AYE, LEONARD AYE, MOTION CARRIED

AMENDED & ADOPTED
 MOTION BY DORFNER, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 13 (2026) PETTY CASH FUNDS ESTABLISHED

RESOLVED that the Town Board does hereby establish the following amounts to represent the petty cash funds for the Town:

Director of Medical Services/Ambulance	\$100
Appeals Board	\$50
Assessor	\$100
Building Inspector	\$175
Planning Board	\$50
Recreation Assistant	\$150
Supervisor	\$150
Town Clerk	\$200
Town Justice	\$200
Tax Collector	\$200
Total	\$1,575

The above funds to be audited randomly, but at least quarterly, by the Supervisor or her designee.

MOTION BY MAUL, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 14 (2026) RECORDS MANAGEMENT ADVISORY BOARD

RESOLVED that the Town Board appoints the following individuals to serve on a Records Advisory Board for the calendar year 2026:

Karrie Bowers, Kim Leonard & Jean Keukelaar

MOTION BY LAMARTI, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 15 (2026) NYS ASSOCIATION OF TOWNS CONFERENCE

RESOLVED the following individuals be approved to attend the NYS Association of Towns Conference:

Kim Leonard and Karrie Bowers

BE IT FURTHER RESOLVED Kim Leonard be named voting delegate and Karrie Bowers alternate.

MOTION BY MAUL, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 16 (2026) SENIOR CITIZEN GROUP APPOINTMENTS

RESOLVED the Board appoint the following Senior Citizen group individuals: (term 10/1/2025-9/30/2026)

Chaplain	Ginny Young
Historian	Terri Loessberg
President	Sandy Ciaccia
Secretary	Linda Brongo
Sunshine	Barbara Putnam
Treasurer	Marshall Handfield
Trip Director	Janet Woodard
Vice President	Ernestine Rogers

MOTION BY DORFNER, SECONDED BY LAMARTI
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

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RESOLUTION NO. 22 (2026) MACEDON TOWN BOARD 2026 MEETING SCHEDULE

All Dates 2026

January	05	Organizational Meeting
January	8	29
February	12	26
March	12	26
April	9	23
May	7	21
June	11	25
July	9	(no second meeting)
August	13	(no second meeting)
September	10	24
October	8	22
November	12	(no second meeting)
December	10	(no second meeting)

MOTION BY LAMARTI, SECONDED BY MAUL
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

AMENDED
 MOTION BY MAUL, SECONDED BY LAMARTI
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 23 (2026) ELECTED TOWN OFFICIALS

	<u>LENGTH OF TERM</u>	<u>TERM EXPIRES</u>
TOWN SUPERVISOR Kim Leonard	4 Years	12/31/2027
TOWN COUNCIL Bruce Babcock Dianne Dorfner David Maul Jeremy LaMarti	4 Years 3 Years	12/31/2028 12/31/2027 12/31/2027 12/31/2028
TOWN CLERK Karrie Bowers	4 Years	12/31/2027
HIGHWAY SUPERINTENDENT Christopher Countryman	4 Years	12/31/2027
TOWN JUSTICE Lon Sanford Ronald Reinstein	4 Years	12/31/2028 12/31/2027
RECEIVER OF TAXES Lorie Maul	4 Years	12/31/2027

MOTION BY LAMARTI, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

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RESOLUTION NO. 24 (2026) STANDARD WORK DAY FOR EMPLOYEES RS2418

BE IT RESOLVED, that the Town of Macedon, Location code 30112, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Assessor	6.5
Boards – Assessing/Planning/ZBA	6.5
Bookkeeper	6.5
Clerks	6.5
Director EMS/Ambulance	8
Dog Control Officer	6.5
Elected Officials (unless specified)	6.5
Engineer	6.5
Highway Superintendent	8
HEO	8
Police	8
Recreation Assistant	8

MOTION BY MAUL, SECONDED BY BABCOCK
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 25 (2026) PREPAYMENT OF UTILITIES, POSTAGE & TIME SENSITIVE VOUCHER AUTHORIZATION

RESOLVED the Board approves the prepayment of utility, postage, and time-sensitive invoices per the discretion of the Town Clerk and/or Supervisor for the calendar year 2026.

MOTION BY BABCOCK, SECONDED BY MAUL
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

RESOLUTION NO. 26 (2026) AUTHORIZATION FOR BANK ACCOUNTS

RESOLVED the Board approves the authorization of the Deputy Supervisor, David Maul, for access to all of the municipal bank accounts at Lyons National Bank, Genesee Regional Bank & Chase Bank.

MOTION BY DORFNER, SECONDED BY LAMARTI
 ROLL CALL VOTE: BABCOCK AYE, DORFNER AYE, LAMARTI AYE, MAUL AYE, LEONARD AYE, MOTION CARRIED

Karrie M. Bowers

Respectfully Submitted by
 Karrie M. Bowers, RMC
 Macedon Town Clerk