

Bi-Monthly Buildings, Grounds/Parks Report

July 9th, 2026

- Crew went out and mowed town wide properties 5/4, It was quite a challenge due to having a very wet spring season.
- Called Waste Management to make sure that the garbage totes were going to be picked up on scheduled day so that we didn't have an issue during our busy months. I was in contact with the WM dispatch director $\frac{3}{4}$ times earlier this year as the totes weren't getting picked up and we were bringing the totes back to our shop dumpster to empty garbage totes.
- We mowed Bullis Park and walked the property to remove all the Davey fertilizer tags. Tim and Pete weed whipped a few spots that needed it.
- Myke/Noah removed an old grill from Gravino Park as it was rotted out and a safety hazard. We then filled in the hole where we pulled the post from.
- On 5/6 Myke and Noah checked the Annex Trails for downed trees and to see if any of the culvert pipes were plugged. There were a few trees and limbs that needed to be cleaned up and the water was flowing fine through the culvert pipes.
- Pruned up oak trees along the front of Erie St. Cemetery and looked at a couple of them because they didn't look good last season, may have to replace 2 of them.
- Tim and Pete did building inspections on 5/6.
- Tim and Pete installed new cedar 6x6 post's to the veterans memorial pavilion at Veterans Park. These post's are going to hold the newly refinished Veterans Name plaque cases.
- 5/7 The whole crew went up to Bullis Park to mow for a second time this week as we had so much rain and the Pal-Mac Lacrosse

tournament was scheduled for the weekend 5/9 & 5/10. I didn't want the grass too long for the tournament.

- 5/11 went and checked garbage's and cleaned bathrooms at Bullis Park(normal Monday morning routine) and everything looked pretty good after the lacrosse tournament.
- 5/11 guys went out mowing, still some wet spots from all the rain we had been getting.
- Noah and Bob were tasked to clean up Gravino Park playground. This will be a weekly thing during the busy months also. Typically we end up picking up clothing items, trash and water bottles. There is a garbage tote right at the entrance but not everyone respects our parks, so we do what we can to keep it looking good.
- Myke and Tim removed some landscape boulders from parking area by Veterans Park and replaced them with bigger ones that couldn't be tampered with. The other smaller boulders were always moved around and tampered with and we don't have time to fix this almost weekly.
- 6/2 Myke and Tim removed the construction barrels and cones from the entrance at Gravino Park and installed some landscape boulders along the parking area to keep people from parking in the lawn.
- 6/3 We planted a new oak tree at the cemetery as one had a disease and needed to be replaced. Also planted a cherry tree and a thundercloud plumb tree on the butterfly trail to replace a dead ash tree that we cut down and removed.
- Installed some old aluminum benches to the Bullis playground as the old wooden ones were rotting and not very stable. These benches actually came from Gravino Park where they sat outside of the bathrooms for years and weren't being used so we brought them to the shop and cleaned them up before installing them at Bullis.
- Pete and Noah mowed the Annex Trails and cleaned up trails to make sure that they were accessible.

- Planted new evergreen trees(5) to replace dead trees. We pulled 2 dead evergreens from on front of the wall at Gravino Park and replaced with new ones. Removed the 2 trees that were in the corner as you pull down the Town Hall driveway and planted new trees. Finally there was 1 evergreen at Bullis down by the canal that didn't make it so that was pulled and replaced.
- Tim/Pete weed whipped around the public parking lot and wooden guardrail off of Erie St.
- 6/8 Pete and Noah mowed and weed whipped around the Baptist cemetery off of Walworth Rd. I had received an email about some more work being done on headstones and it was brought to my attention that it had some areas that weren't mowed and needed to be addressed.
- Noah/Bob watered flowers on Main St. and throughout town.
- 6/9 Tim and Myke weeded, edged and weed whipped the Trolley Stop.
- Pete, Noah and Bob mowed Bullis Park and Erie St. Cemetery.
- 6/10 A big section of a tree on the Greenway had broken and fallen away from the main section of the tree, so we had a big mess to take care of. The whole crew went to clean it up. We had to cut and section it up to make it manageable for clean up. We then staged it into piles and I coordinated with Chris to get it picked up and hauled away. The Highway Dept. was sent down after lunch and cleaned up our piles and hauled them away, so we had a everything cleaned up and taken care of within a half day. Thanks to the highway Dept. guys who helped out.
- Myke/Tim trimmed all the trees surrounding the Town Hall parking lot. We "lifted" them up to make it easier and more efficient for mowing.
- Pete and Noah worked on a metal filing cart for the ladies at the court. They needed to fabricate and weld it together to make it sturdy and durable for their needs.

- 6/10 Pete and Tim picked up our much needed F 550 dump truck. The truck was out of commission since 12/25 due to an accident during plow season. This was a timely process due to insurance and some parts on back order.
- 6/11 the whole crew was at the Town Hall /Library pulling weeds and pruning bushes and cleaning up to get it prepared for mulching.
- 6/15-6/16 Crew did town wide mowing... Town Hall, PD, Gravino Park, Parks shop, Highway shop, Grange cemetery, Bullis Park, Erie ST. Cemetery, Canal/Veterans Park, Court and all of our "odds and ends" properties.
- 6/15 Dropped off the F 550 to Ewing Graphics to get the decals installed which had also been on hold and scheduled way back in December. We picked the truck up on 6/16.
- 6/17 There was a water leak at the Town Hall from the sprinkler system due to a rotted pipe over time. Pete and Noah went to town Hall to clean up mess from leaking water. Davis Ulmer was called and did the repair. We still need to find some time to fix the wall damage and replace damaged ceiling tiles.
- Pete installed a new trailer harness to the 2011 ford F-150 as the other one was malfunctioning.
- 6/18 Tim and Pete fixed 2 doors at the PD. The hinges were pulling out of the wall and the guys needed to come up with a permanent fix so that the doors would shut properly. Officer Knapp sent me a text requesting us to take a look at the issue. Glad we were able to help.
- 6/18 Due to high winds that we were having, one of the porta potties blew over at Gravino Park and another one blew away about 20' into the parking lot. Noah and Myke went to Gravino Park to address the problem and pushed the back to its original location and we tipped the other one over and tried to clean it up the best we could and sprayed it down with our flower watering truck. It was a mess and smelled horrible so we also hosed the

pavement down. That was relocated to the original location also. I called Rentals to Go and informed them to what happened and told them we needed that tipped unit cleaned. We figured out a way to anchor them down so that the wind wouldn't carry them away again and put caution ribbon around the unit that was tipped over until it could be cleaned and serviced which I believe was later that afternoon.

- Noah and Myke disassembled the glass cubicle in the board room and took the pieces down to the old village hall per Scott.
- 6/22 Pete and Tim checked garbage's, doggie stations(to see if they were in need of baggies) and cleaned the Restrooms at Bullis Park. They also check the garbage totes at the cemetery to see if they need to be emptied, if they do, they get loaded up onto the pick up and brought back to the shop dumpster as we don't have garbage pick up at the cemetery(and isn't a weekly thing usually.) This is our Monday start of the week routine.
- Noah watered flowers on Main St. and throughout town.
- 6/22 Pete, Noah and Tim cleaned up branches/limbs that had broken off over the weekend due to high winds. Took all brush to the Highway Shop brush pile.
- 6/23 Myke regraded and smoothed out the stone driveway and lot(lot2) at Bullis Park. The lot was full of pot holes and needed a temporary repair until we can budget to resurface it with oil/stone.
- Townwide mowing at the Town Hall/Library, PD, Highway shop, Parks Shop, Court bldg., Grange cemetery etc.
- The whole crew was at the TH/Library to do some final pruning, edging and prepping for mulch installation.
- 6/30 Myke and Tim started mulching at the Town Hall/Library.
- Pete did a temporary fix on a leaking outdoor spicket on the Town Hall. Scott ordered the correct parts as Pete wasn't able to get them at Lowes or Debbie Supply. When the parts arrive and we can squeeze it in, we will get it fixed.

- Noah Watered everything again as it has been so hot and dry and we have decided to water 3 times a week to make sure that the flowers don't burn out. So we do have a guy coming in on Saturdays to stay on top of this.
- Myke and Tim added little American flags to the poles that the hanging pots are on and Noah and Pete installed 250th anniversary banners/bunting to the corner of 350/31. Just an added touch to celebrate the Independence Day and summer.