



# TOWN OF MACEDON POLICE DEPARTMENT

<b>General Order:</b> 558	<b>Effective Date:</b> April 1, 2021
<b>Subject:</b> Community Overdose Prevention (Narcan)	
<b>Reference Standards:</b> N/A	
<b>Rescinds:</b>	
Page 1 of 3	Attachments: NYS Public Safety NALOXONE Quality Usage Report

## Purpose

The purpose of this order is to establish policy and procedures for the proper use, care, and storage of the Naloxone (NARCAN) kits.

## II. Policy

- A. Macedon Police Department members shall utilize Naloxone kits **only** if they have received the training designated by the New York State Department of Health.
- B. Naloxone kits shall be used solely for lifesaving measures.

## III. Definitions

- A. NALOXONE (NARCAN) – An intranasal prescription medication that can be used to reverse the effects of an opioid drug overdose.
- B. OPIOIDS – Opioid drugs include, but are not limited to, heroin, morphine, oxycodone, methadone, hydrocodone, and codeine.

## IV. Procedures.

- A. When a sworn member believes that an individual is suffering from an opioid overdose the following steps will be taken.
  - 1. Request the response of Emergency Medical Services.
  - 2. If the individual is unconscious, rub the sternum of the individual in an attempt to regain consciousness.
  - 3. Lay the person on their back

4. If the individual is not breathing effectively, administer the NALOXONE in the following manner:
    - a. Remove Naloxone Nasal Spray from its packaging
    - b. Tilt the person's head back and provide support under the neck with your hand
    - c. Gently insert the tip of the nozzle into one nostril
    - d. Press the plunger firmly to give the dose of Naloxone
    - e. If the victim does not respond, repeat steps a through d every two minutes until the person responds or medical help is received (if additional doses of Naloxone are available).
  5. Request the dispatcher to notify responding EMS personnel that NALOXONE was administered.
  6. Inform responding EMS of the circumstances in which the victim was found that led to the belief that the individual is suffering from an opioid drug overdose (i.e., physical signs, statements by witnesses, etc.)
    - a. Report any attempt to revive the individual by CPR, AED, etc.
    - b. It is not necessary to accompany an individual who has been administered NALOXONE to the hospital unless there is a law enforcement need to do so. Officers may accompany the individual if requested by EMS or in a situation when they believe there is a safety risk during transport.
  7. Notify the dispatcher and provide them with necessary information for submission to the ODMAP.
  8. In all cases where NALOXONE was administered, an incident report or the appropriate report as required by general order will be completed. The report will outline all the circumstances of the deployment of the medication. Additionally, the New York State Public Safety Naloxone Quality Improvement Usage Report (Attachment- A) will be completed and faxed to the NYS Department of Health. It will be the responsibility of the NALOXONE Coordinator to maintain this record.
  9. Dispose of the used NALOXONE device into a trash receptacle.
  10. Obtain a replacement NALOXONE device/kit, from the Department's NALOXONE Coordinator as necessary. The Department's NALOXONE Coordinator will also maintain a log detailing the NALOXONE device/kits issued, used, expired, damaged, lost or stolen. The NALOXONE kits will be stored in a secure and climate controlled location within the police department.
- B. Tactical Considerations: NALOXONE is generally effective within five to ten minutes of administration. If the individual was suffering from an opioid drug overdose, NALOXONE will cause that person to regain consciousness and resume normal breathing. However, members are reminded to use proper tactics when administering this medication; individuals who are revived from an opioid overdose may regain consciousness in an agitated and combative state and may exhibit symptoms associated with withdrawal. Additionally, NALOXONE will wear off after thirty to forty

minutes. Therefore, it is critical that whenever this medication is administered the individual is immediately transported to the hospital.

- C. Operational Considerations: Members trained in the use of NALOXONE must protect their kit from temperature extremes at all times. These kits may **not** be stored in the police vehicles. Members are to ensure that expired or damaged NALOXONE kits are returned to the department's NALOXONE Coordinator and a replacement kit obtained.

By Order of the Chief of Police

*John P Colella*

John P Colella (Apr 1, 2021 10:18 EDT)

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John P. Colella

Chief of Police

Dated this 1st day of April, 2021