



# TOWN OF MACEDON POLICE DEPARTMENT

<b>General Order:</b> 327	<b>Effective Date:</b> April 20, 2019
<b>Subject:</b> Uniform Bicycle Patrol Unit	
<b>Reference Standards:</b> 20.5, 41.3, 43.6	
<b>Rescinds:</b> IF APPLICABLE, GENERAL ORDER PREPLACED BY THIS ORDER	
Page 1 of 4	<b>Attachments:</b> None

## I. Policy

- A. The goal of the Macedon Police Department's Uniform Bicycle Patrol Unit is to advance a more innovative method of delivering police services.
  - 1. The use of suitably equipped bicycles, by properly trained officers, provides an important bridge between foot and motorized patrols.
- B. Uniform Bicycle Patrol Officers may be deployed for bicycle patrol duty upon completion of the Department's approved training program and when they are properly equipped for such duty.
- C. Members will perform their duties in full compliance with all Macedon Police Department General Orders and only within the guidelines set forth in their training.

## II. Qualifications:

- A. Officers selected for Uniform Bicycle Patrol duty must be in good physical condition and must demonstrate their ability to perform all of the requirements associated with the approved bicycle training program.
- B. The supervisor of the Uniform Bicycle Patrol Unit will be appointed by the Chief of Police or his/her designee.

## III. Training:

- A. The Uniform Bicycle Patrol Unit Training Program will be approved and coordinated by the Uniform Bicycle Patrol Unit Supervisor. The training will provide

a combination of classroom, technical, and practical training for the officers. Officers must successfully complete all portions of the training program to be certified for bicycle duty and are required to attend scheduled in-service training sessions.

- B. The Uniform Bicycle Patrol Unit Supervisor, or his\her designee, will maintain a list of members who are properly trained, equipped, and authorized to operate a police bicycle.

IV. Equipment:

- A. Only authorized, issued bicycles may be used for Uniform Bicycle Patrol duty.

- 1. Bicycles and related equipment are purchased by the department and are adjusted to fit individual officers.

- B. Assigned equipment is as follows but not limited to:

- 1. Approved Bicycle
  - 2. Bicycle Officer Uniform
  - 3. Foul weather gear
  - 4. Gloves
  - 5. Taillight
  - 6. Air pump
  - 7. Helmet
  - 8. Bike bag

- C. Uniform Bicycle Patrol Officers will be responsible for maintaining their assigned police bicycles and related police department issued equipment in proper working condition.

- 1. More than one officer may be assigned to the same bicycle.
  - 2. Officers will share the maintenance of the assigned bicycle.

- D. Members assigned to bicycle duties will, unless extenuating circumstances arise, secure their bicycles when not in use with the issued bike lock.

- 1. A spare set of issued handcuffs may be used when conditions prevent the use of the issued bike lock.

- E. The assigned police bicycles will be secured at the Macedon Police Department when not in use.
- F. Bicycles and related equipment will not be modified in any way without the express written authorization of the Uniform Bicycle Patrol Unit Supervisor.

V. Uniform:

- A. Officers assigned to Uniform Bicycle Patrol duty will wear the prescribed bicycle uniform that includes: uniform shirt, uniform pants (modified as shorts), and gun belt during the riding season. The uniform will be in compliance with G.O. 335. Supervisors may authorize other attire for training or undercover surveillance.
- B. Officers assigned to the Uniform Bicycle Patrol Unit will wear all issued protective and safety equipment while riding their assigned police bicycles.
  - 1. Protection and safety gear is to include: gloves, helmet, cycling shorts, protective eye wear and approved footwear.
- C. Officers will wear or carry all other required equipment, including an adequate supply of report forms.
- D. Foul weather riding uniforms will be provided for use during inclement or cool riding days.
  - 1. The foul weather riding jacket or reflective vest will be worn between the hours of sunset and sunrise and during inclement weather.

VI. Repairs:

- A. Bicycle maintenance will only be conducted by authorized bicycle mechanics under contract with the Macedon Police Department. Any trained bicycle patrol officer may make minor adjustments as approved in the Uniform Bicycle Patrol Training Program.

VII. Deployment:

- A. The Road Patrol Supervisor may deploy Uniform Bicycle Patrol Unit Officers for Uniform Bicycle Patrol duties in any area and at any time, except when inclement weather creates unsafe riding conditions.
- B. Unsafe weather conditions may include temperatures lower than 32° F, icy conditions, snow, lightning, dense fog, extremely high winds, or any condition that will adversely affect visibility or maneuverability of the bicycles.
- C. Uniform Bicycle Patrol Officers may be assigned to address any identified need of the department. This may include preventive and directed patrol which, in the best

judgment of the Road Patrol Supervisor, can best be managed by officers of the Uniformed Bicycle Patrol Unit.

- D. Bicycle patrol officers will deploy from the Macedon Police Department or by utilizing their assigned patrol vehicle with a bicycle rack attached to the trunk.
  - 1. Uniform Bicycle Patrol Officers should limit their bicycle patrols to within one (1) square mile of their assigned Patrol Vehicle. (Unless approved by a supervisor.)

VIII. Off-Duty Riding:

- A. The Uniform Bicycle Patrol Unit Supervisor may authorize an off-duty Uniform Bicycle Patrol Officer to utilize his/her assigned police bicycle for conditioning and practice purposes.
- B. The Uniform Bicycle Patrol Unit Supervisor may authorize a Uniform Bicycle Patrol Officer to take his/her assigned police bicycle to his/her place of residence for conditioning and practice purposes.
- C. All protective and safety equipment must be worn while riding the issued police bicycle while off-duty.
- D. Any "POLICE" insignia will be hidden from view while riding the issued police bicycle while off-duty.
- E. The issued bicycle will only be operated within the guidelines provided in the training program and authorization to ride the bicycle off-duty may be canceled at any time by the Uniform Bicycle Patrol Unit Supervisor.

By Order of the Chief of Police

  
John P. Colella (Apr 22, 2019)

John P. Colella  
Chief of Police  
Dated this 20<sup>th</sup> day of April, 2019